



WELCOMING NEW FAMILIES WHO VISIT OUR SETTING

1

DO OUR RESEARCH

During the enquiry stage we will find out the name, age and interests of the child. This will allow our staff team to effectively engage with the child and their family during setting tours, using their preferred name and offering appropriate resources to the child

2

COMMUNICATION

Every child and family that visits our setting should be made to feel welcome, valued and part of our setting family, by all members of staff, a smile, a hello and engage in conversation about your room or activities is part of your role

3

DO WHAT WE DO BEST

We want the visiting families to see our setting for the truly awesome place it is. The best way to do that? Engage, interact and care for all the children in the exceptional way we always do. Show our visitors that they can feel confident in leaving their child in our hands

4

FOLLOW UP

For new families choosing a nursery can be daunting so giving them time to think is vital. Perhaps if the child is the age group for your room you might like to follow up and see what their thoughts were on your setting. It adds a personal touch and allows you to gather essential feedback!

5

BE PROUD

As a practitioner in our setting, we are proud to have you in our team. Both inside the setting and outside, be proud of your work, feel excited by the influence you have over children's lives and be proud to work in our wonderful setting.

ENQUIRIES TO CONVERSIONS

WWW.THEKEYLEADERSHIP.CO.UK

